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## **International Program Fundraising Internship**

Government Accountability Project is the nation's leading whistleblower protection and advocacy organization. The agency's mission is to promote corporate and government accountability by protecting whistleblowers, advancing free speech, and empowering citizen activists. Located in Washington, D.C., it is a nonpartisan, nonprofit and public interest organization.

Government Accountability Project's international program is looking for an International Program Fundraising Intern who will support the team in researching, developing, and designing proposals for global programs that help advance whistleblower rights. Prospective donors include private individuals, foundations, corporations, and government aid agencies.

### Learning Objectives:

The mission of the International Program Fundraising Internship is to provide students with a pre-professional learning experience that offers meaningful, practical work experience related to their field of study or career interest. Interns engage in career exploration and development as well as learn new skills. Government Accountability Project will train the International Program Fundraising Intern on conducting international prospect research, preparing full competitive proposals, and cultivating relationships with donors. The intern will also learn about challenges and barriers to whistleblowers around the world, as well as other Government Accountability Project business strategies for advancing whistleblower rights including litigation, investigations, media campaigns, and legislative advocacy. The International Program Fundraising Intern will be supervised by the Senior Legal and International Analyst, and the Senior Program Officer for Major Donors & International Program in coordination with the Chief of Staff.

### Primary Job Responsibilities:

- Conduct academic and scientific research and analysis to support international program proposals;
- Assist in drafting concept notes, proposals, monitoring and evaluation charts, log frames, Gantt charts, past performance reports, budgets and budget narratives;
- Participate in strategy planning;
- Research prospective international funding opportunities;
- Organize fundraising meetings for International Program staff.

### Required Qualifications:

- Currently enrolled undergraduate (junior or senior), graduate, or recent graduate;
- Interest in whistleblower rights, free speech, and labor rights;
- Strong research and writing skills;

- A detail-oriented and self-starting approach to tasks;
- Proficiency in Microsoft Office;
- Ability to prosper in an independent work environment and require minimal supervision.

Desirable Skills:

- Experience working or volunteering abroad;
- Foreign language skills;
- Practical experience with program design;
- Prior experience with fundraising;
- Experience working at a non-profit or similar organization;
- Interest in a career in program development or management.

Hours: Hours are flexible but the position requires a commitment of no less than 10 hours per week. The exact dates and hours for this internship are negotiable.

Salary: This internship is unpaid. School credits can be arranged for students with their institution. For international applicants, Government Accountability Project is not responsible for providing student or work visas; you will need to make your own visa arrangements.

Students must have a laptop computer to work from for the entire duration of the internship.

To Apply:

Please submit a cover letter, resume, and writing sample to Katrina Meyer, Intern Coordinator, at [KatrinaM@whistleblower.org](mailto:KatrinaM@whistleblower.org) with the internship title in the subject line. Your cover letter should include an explanation of how this internship will contribute to your professional goals and your tentative availability.

We are proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law.